

Chichester District Council

ANNUAL COUNCIL

21 May 2019

Appointment and Membership of Committees and their Chairmen and Vice-Chairmen

1. Contact

Report Author

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2. Recommendation

- 2.1. **That the Council appoints members to serve on committees for 2019-2020 and their Chairmen and Vice-Chairman as set out in the report below, subject to decisions on the previous agenda item and to the nominations proposed by the party group leaders.**

3. Background

- 3.1. This report sets out to each committee to which appointments are to be made by the Council the following:
- a) The name of the committee.
 - b) The Constitution and number of members.
 - c) The political balance (where applicable).
 - d) The 2018-2019 membership.
 - e) Any rules relating to the membership.

4. Proposals – Committee Memberships

4.1. Overview and Scrutiny Committee (11 Members)

Constitution – Excluding members of the Cabinet and the Chairman of the Council. Based on political proportionality (please note the Conservatives give one seat to other parties).

Political Balance: Members should note that the Conservatives have forgone one seat and that seat has been applied to the Labour Group.

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
5	3	1	1	1	0

2018/2019 Membership:

Chairman: Mrs C Apel

Vice-Chairman: Mrs N Graves

Mr P Budge
Mrs P Dignum
Mr M Dunn
Mr N Galloway
Mr G Hicks
Mr S Lloyd-Williams

Mr K Martin
Caroline Neville
Dr O'Kelly
Mrs P Plant
Mr H Potter
Mr J Ransley
Mr A Shaxson

2019/2020 Membership:

Chairman:	Mr A Moss
Vice-Chairman:	Mr T Johnson
Mrs C Apel	Mrs S Lishman
Mrs T Bangert	Mr D Palmer
Mr M Bell	Mr H Potter
Mr J W Elliott	Mr A Sutton
Mr K Hughes	

For rules on the membership of the Overview and Scrutiny Committee please refer to pages 42-43 of the Constitution.

4.2. Corporate Governance and Audit Committee (8 Members)

Constitution – Including the Cabinet Member for Corporate Services and a representative from the Overview and Scrutiny Committee. Membership is based on political proportionality.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
4	2	1	0	1	0

2018/2019 Membership:

Chairman: Mrs P Tull
Vice-Chairman: Mrs P Plant

Mr J Brown
Mr N Graves
Mr P Hardwick
Mr F Hobbs

Mr S Lloyd-Williams
Mr K Martin
Mr S Morley
Mr P Wilding

2019/2020 Membership:

Chairman:	Dr K O'Kelly
Vice-Chairman:	Mr T Johnson
Mrs H Barrie	Mr F Hobbs
Mr M Bell	Mr D Palmer
Mr J Brown	
Mr A Dignum	

For rules on the membership of the Corporate Governance and Audit Committee please refer to page 44 of the Constitution.

4.3. **Planning Committee** (13 Members)

Constitution – No special requirements.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
7	4	1	0	1	0

2018/2019 Membership:

Chairman: Mr R Hayes	Mrs J Kilby
Vice-Chairman: Mrs C Purnell	Mr G McAra
Mr G Barrett	Mr S Oakley
Mrs J Duncton	Mr R Plowman
Mr M Dunn	Mrs J Tassell
Mr J F Elliott	Mrs T Tull
Mr M Hall	Vacancy (previously Mr D Wakeham)
Mr L Hixson	

2019/2020 Membership:

Chairman:	Mrs L C Purnell
Vice-Chairman:	Mr J-H Bowden
Mr G Barrett	Mr S Oakley
Mr R Briscoe	Mr C Page
Mrs J Fowler	Mr H Potter
Mrs N Hume	Mr D Rodgers
Mrs D Johnson	Mr P Wilding
Mrs S Lishman	

For rules on the membership of the Planning Committee please refer to pages 45 and 46 of the Constitution.

4.4. **General Licensing Committee** (10 Members)

Constitution – Including at least one Cabinet member.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
5	3	0	1	0	1

2018/2019 Membership:

Chairman: Mr J Ridd	Mr A Moss
Vice-Chairman: Mr H Potter	Dr K O'Kelly

Mr P Budge
Mr A Collins
Mr J Connor
Mr J W Elliott
Mr L Macey
Mr G McAra

Mr C Page
Mrs P Plant
Mrs C Purnell
Mrs S Taylor
Vacancy (previously Mr D Wakeham)

2019/2020 Membership:

Chairman:	Mr G McAra
Vice-Chairman:	Mr A Moss
Mrs T Bangert	Mr K Hughes
Mr G Barrett	Mr C Page
Mr J W Elliott	Mr H Potter
Mr G Evans	Mr A Sutton

For rules on the membership of the General Licensing Committee please refer to pages 46 and 47 of the Constitution.

4.5. **Alcohol and Entertainment Licensing Committee** (10 Members)

Constitution – Including at least one member of the Cabinet.

Political Balance: Not subject to political balance but membership the same as General Licensing Committee.

For rules on the membership of the Alcohol and Entertainment Committee please refer to pages 47 and 48 of the Constitution.

4.6. **Standards Committee** (7 Members)

Constitution – 7 members of the Council and 3 parish councillors are co-opted in a non-voting capacity. The Independent Person(s) appointed by the Council in accordance with section 28 (7) of the Localism Act 2011 are invited to attend meetings of the Committee in an advisory capacity. The Chairman and the Vice-Chairman will be appointed by the Council from the district council members of the Committee.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
3	3	0	1	0	0

2018/2019 Membership:

Chairman: Mrs P Hardwick
Vice-Chairman: Mrs C Apel
Mr M Dunn
Mr G Hicks

Mrs J Kilby
Mrs C Purnell
Mrs J Tassell

2019/2020 Membership:

Chairman:	Mr R Plowman
Vice-Chairman:	Mrs S Taylor
Mrs C Apel	Mr A Sutton
Mr G Evans	
Mrs S Lishman	
Mrs L C Purnell	

For rules on the membership of the Standards Committee please refer to pages 49 and 50 of the Constitution.

4.7. Investigation and Disciplinary Committee

Constitution – 5 members of the Council, including at least 1 member of the Cabinet. 2 substitute members of Council. The membership to be politically balanced.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
4	2	1	0	0	0

2018/2019 Membership:

Chairman: Mrs J Kilby
 Vice-Chairman: N/A
 Mrs P Plant
 Mrs C Purnell

Mr J Ransley
 Mr Andrew Shaxson
 Mr M Dunn (reserve)
 Mr G Hicks (reserve)

2019/2020 Membership:

Chairman:	Mrs C Apel
Vice-Chairman:	Mrs S Taylor
Mr G Evans	Mrs H Barrie (Reserve)
Mrs C Purnell	Mr P Wilding (reserve)
Mr A Sutton	

For rules on the membership of the Investigation and Disciplinary Committee please refer to pages 52 and 53 of the Constitution.

4.8. Appeals Committee

Constitution – 5 members of Council, including at least 1 member of the Cabinet. 2 substitute members of Council. No member of the Investigation and Disciplinary Committee shall be a member of the Appeals Committee. The membership to be politically balanced.

Political Balance:

Conservatives	Liberal Democrats	Green	Labour	Local Alliance	Independent
4	2	0	1	0	0

2018/2019 Membership:

Cabinet Member: Mrs S Taylor
Mrs C Apel
Mr P Budge
Mrs P Dignum

Mrs J Duncton
Mr T Dignum (reserve)
Mr M Hall (reserve)

2019/2020 Membership:

Chairman:	Mrs C Purnell
Vice-Chairman:	Mrs S Lishman
Mr G Evans	Mr P Wilding (reserve)
Mr A Sutton	Mr R Plowman (reserve)
Mrs S Taylor	

For rules on the membership of the Appeals Committee please refer to page 53 of the Constitution.

5. **Appointment to Growth Board**

5.1. Full Council previously appointed the Leader Mr A Dignum, Mrs E Lintill and Mr S Oakley to represent Chichester District Council on the Growth Board.

5.2. It is proposed that Mrs E Lintill as Leader, Mr T Dignum, Mr S Oakley, and a substitute Mr P Wilding be appointed for 2019/2020.

6. **Alternatives Considered**

6.1. No alternatives were considered as this is a statutory obligation.

7. **Resource and Legal Implications**

7.1. None.

8. **Consultation**

8.1. The proposals have been agreed with the leaders of each of the political groups.

9. **Community Impact and Corporate Risks**

9.1. None.

10. Other Implications

Are there any implications for the following? If you tick "Yes", list your impact assessment as a background paper in paragraph 13 and explain any major risks in paragraph 9		
	Yes	No
Crime and Disorder The Council has a duty "to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area". Do the proposals in the report have any implications for increasing or reducing crime and disorder?		✓
Climate Change and Biodiversity Are there any implications for the mitigation of/adaptation to climate change or biodiversity issues? If in doubt, seek advice from the Environmental Strategy Unit (ESU).		✓
Human Rights and Equality Impact You should complete an Equality Impact Assessment when developing new services, policies or projects or significantly changing existing ones. For more information, see Equalities FAQs and guidance on the intranet or contact Corporate Policy.		✓
Safeguarding and Early Help The Council has a duty to cooperate with others to safeguard children and adults at risk. Do these proposals have any implication for either increasing or reducing the levels of risk to children or adults at risk? The Council has committed to dealing with issues at the earliest opportunity, do these proposals have any implication in reducing or increasing demand on Council services?		✓
General Data Protection Regulations (GDPR) Does the subject of the report have significant implications for processing data likely to result in a high risk to the rights and freedoms of individuals? Processing that is likely to result in a high risk includes (but is not limited to): <ul style="list-style-type: none"> • systematic and extensive processing activities and where decisions that have legal effects – or similarly significant effects – on individuals. • large scale processing of special categories of data or personal data relation to criminal convictions or offences. • Any larger scale processing of personal data that affects a large number of individuals; and involves a high risk to rights and freedoms eg based on the sensitivity of the processing activity. • large scale, systematic monitoring of public areas (including by CCTV). Note - If a high risk is identified a Privacy Impact Assessment must be provided to the Data Protection Officer.		✓
Health and Wellbeing The Council has made a commitment to 'help our communities be healthy and active'. You should consider both the positive and negative impacts of your proposal on the health and wellbeing of communities and individuals living and working in the district. Is your proposal likely to impact positively or negatively on certain groups and their ability to make healthy choices, for example low income families,		✓

carers, older people/children and young people. Are there implications that impact on areas of the district differently? eg the rural areas or those wards where health inequalities exist. If in doubt ask for advice from the Health and Wellbeing team.		
Other (please specify)		✓

11. **Appendices**

11.1. None.

12. **Background Papers**

12.1. None.